

**Brookfield Public Library**  
**Public Forum at Meetings of the Board Policy**

Adopted: 2/26/2003

Revised: 6/25/2008

Members of the audience:

The Board of Library Trustees welcomes you to this meeting. We conduct our meetings in strict compliance with the Open Meetings Act of the State of Illinois. This Act requires that our board meetings be open for public observation, but it does not require that the public be allowed to participate in the meetings.

Nonetheless, we value the ideas and insights of others. It is, therefore, the policy of this Board to allow for two public forum input opportunities during Board of Trustees meetings. When the Board reaches the "forum" section of the agenda, the Board chairperson will address the audience to determine who would like to speak to the Board. The Board chairperson will then call on those people one at a time to stand and address the Board for no more than the allocated time.

Do not expect the Board necessarily to respond at this meeting to your questions or requests for information or requests for action. The Board may note your request and respond at a later appropriate time after Board members have an opportunity to deliberate about the request.

At other times during this meeting, Board members may wish to ask for information from persons in the audience, but please refrain from comment unless the Board asks you to comment. Board members are always eager to hear from constituents outside the meeting, but our meeting agenda is usually full and does not allow us time for a continuous open forum. Thanks for helping us conduct an open and orderly meeting.

Board of Library Trustees