

FRIENDS OF THE LIBRARY MINUTES

April 12, 2017

Call the meeting to order: President Jane Huber opened the meeting, 7:02 PM

Welcome visitors and guests: None

Announcements and correspondence: Thank you from Jennifer Perry for flowers sent from the library in memory of her mother, Linda Mack-Tillotson. Thank you from the Chamber to the Library for reserving a table at the Farmer's Market and for becoming a farmers market sponsor. Doug Green and Nancy Mckeon made a donation to the building fund as a memorial to Linda Mack - Tillotson.

Review the Agenda, request for additions: None

Present:

Members: Jane Huber, Pres., Jon Platt, VP, Sandy Baumgardner, Treas., Elaine Jans, Viviana Franzoni-Quaranta, Jo Day, Freda Horonzy

Library Staff – None

Library Board Liaison: Linda Kampshroeder

Guests: None

REPORTS

President's Report: Volunteer Appreciation Dinner will be held on Tuesday, May 2, 2017 at 6:30 p.m. in the downstairs meeting room of the Library. All volunteers are welcome.

Vice President's Report: None

Secretary's Report/Minutes:

Motion by Viviana F-Q. and seconded by Freda H. to approve the minutes as presented. Motion carried unanimously.

Treasurer's Report: Previous Checking Balance: \$7,509.23 Income: \$962.00 Expenses: \$160.00

Ending Balance: \$8,311.23 Grand Total with CD's \$41,075.35 PAC: \$1,306.82

Savings for Library Capital Fund: \$6,561.34

Treasurer's report for March submitted for file.

Request for funds: Jane H. presented requests for the following:

1. \$5,000.00 towards creating the Library foundation. Motion by Sandy B. and seconded by Jon P. to approve a check in the amount of \$5,000 towards creating the Library Foundation. Motion carried unanimously.
2. \$500.00 reimbursement to the Library for Farmers Market lead sponsorship of the 2017 Farmer's Market in Brookfield, IL. which had already been paid by the Library. Motion by Jon P. and seconded by Elaine J. to approve a check in the amount of \$500.00 to the library as reimbursement for fee paid by the library for 2017 Farmer's Market sponsorship. Motion carried unanimously.
3. \$160.00 for replenishment for Born to Read Packs that the Youth Services Department provides to new babies in Brookfield. The packs contain a "Born to Read" baby bib, a board book version of Goodnight Moon and literature about Library classes and events for children. This request covers 10 total kits. Motion by Viviana F-Q. and seconded by Jon P. to approve a check in the amount of \$160.00 for replenishment for Born to Read Packs that the Youth Services Department provides to new babies in Brookfield. Motion carried unanimously.

Director's Report: None

Library Board Report: Linda Kampschroeder reported that the following individuals were elected to four year terms on the Library Trustee Board: Adam Burghgraef, Carol Kissane, and Jeanne McTigue. Michelle Svendsen was elected to complete the two year term of Tina Happ, whom she replaced.

Sandy B. suggested that the Friends reach out to J. Edgar Mihelic, a candidate for Library who was not elected to a trustee position, to encourage his continual involvement with the Brookfield Library. Suggestion was made that Mr. Mihelic could act as auditor for the Friends as the current auditor, Betty Mathias, may not wish to continue. Sandy B. will discuss this with Betty M.

It was also discussed whether or not to reach out to the members of the newly formed Common Sense Party in regards to their possible involvement with the Library, but was determined that the Friends of the Brookfield Public Library – IL should not align themselves with any political parties.

Committee/Coordinator reports:

Book Sorting & Storage – Sandy B. reported that systems have been set in place so that it is more convenient for staff and volunteers to place book donations in proper bins. Also, there is a cart in the hallway to downstairs meeting rooms specifically marked for books for replenishment of shelves in the Book Nook, which can be accessed by staff and volunteers.

Sandy B. also asked for suggestions for giving books to organizations.

Book Sales – Sandy B: April 29, 2017 – 9:00 a.m. to 3:00 p.m. at St. Barbara Parish Center. Friends will have a table to promote the Friends, and scheduled sales and events. Participants who stop at the table will be welcomed o select a free book, or magazine. Check requested for for \$25.00 for space and table.

May 15-31, 2017 – 2 for the price of 1 sale in the Book Nook.

Sunday May 21, 2017 –9:00 a.m. to 3:00 p.m. (rain date: May 28, 2017), Friends will have a table at the Hollywood Community House Flea Market to sell books. Check requested for \$20.00 fee for space and table.

Saturday, June 10, 2017 (Rain Date June 17), Friends will have a sidewalk sale outside the library. Hours to be determined.

Saturdays beginning June 3, 2017, pending volunteer availability, Friends will offer free books at the Farmer's Market.

A holiday book sale will be held in November, 2017, and will be Saturday only.

Public Relations – **Viviana:** Vivian F-Q suggested that the Library Meeting Room be reserved for Saturday, December 16, 2017 for the gift wrapping event.

Membership – **Viviana:** Viviana F-Q reported that there were three memberships (one was a renewal). Elaine J. asked if new members were called in addition to receiving an email, and offered to make the welcoming telephone calls.

Special Events: Elaine J. indicated that patrons were participating in the scavenger hunt. She also indicated that the scavenger hunt could be held again in the future.

Old/New Business: None

Meeting adjourned 8:19 PM Respectfully submitted, Elaine Jans

Next FOL Meeting: March 12, 2017 at 7:00 in the Lower Level Conference Room