

Station 8

Scanning Station

WHAT IS THE SIMPLE SCAN STATION?

Simple Scan is an easy to use touch-screen scanning device that scans, saves, and sends all your documents, photos, magazines and more. The Simple Scan Station can automatically auto-crop, auto-straighten and auto-orient each page scanned. Files can be sent via email, saved to USB device, printed, saved to Google Docs or smart device, all from the station.

WAYS TO USE THE SIMPLE SCAN STATION:

- Digitize your physical photo collection
- Scan and email important documents in a file anyone can open
- Only have a paper resume? Scan your paper copy into a Word file and make your edits!

FORMAT TYPES:

- PDF
- Word,
- TIFF
- JPEG

DELIVERY OPTIONS:

- Print,
- Save to USB
- Email
- Save in Google Docs
- Send to Smart phone (QR code)

2015 SIMPLE SCAN STATISTICS

SESSIONS

3,287

FILES SCANNED:

7,256

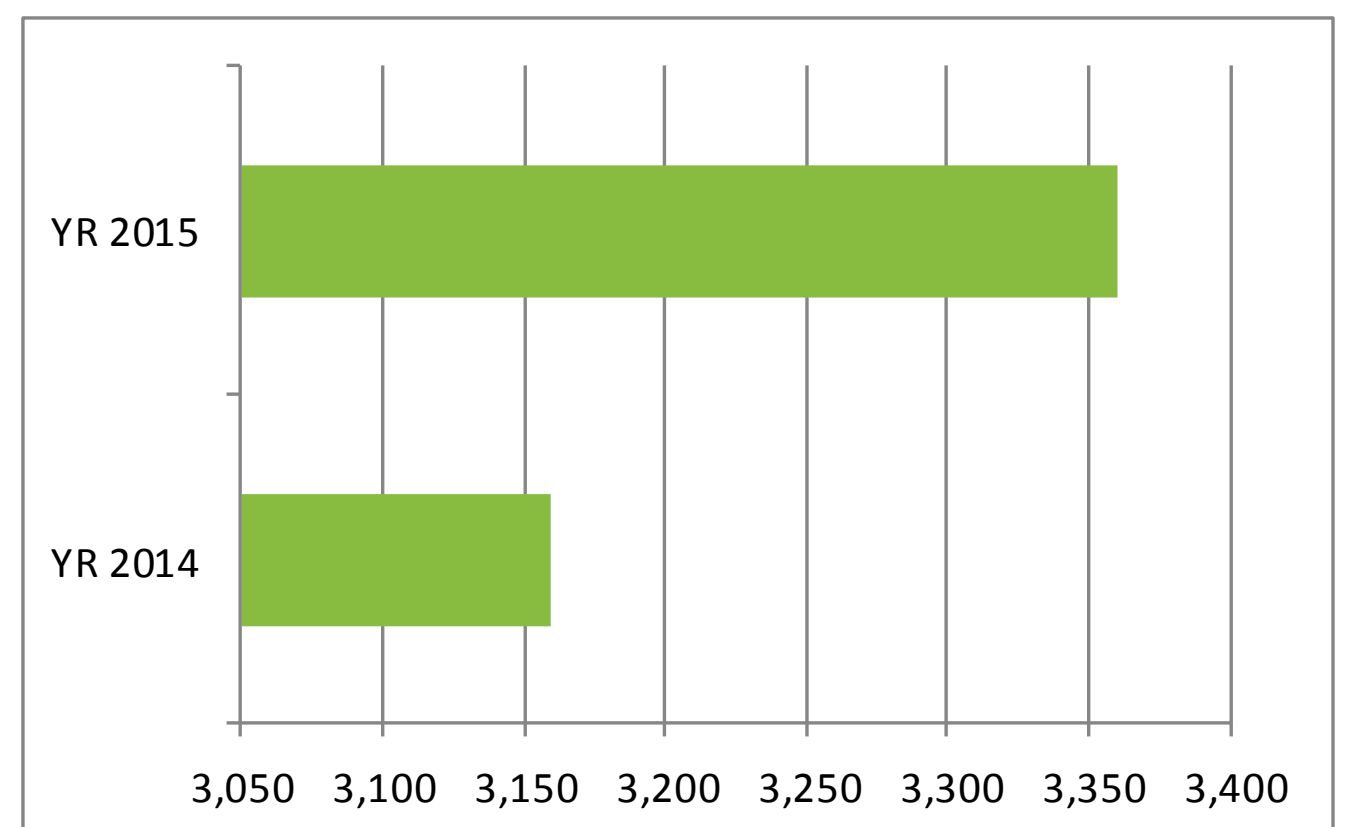
DELIVERY OPTIONS USED:

Smart Phone – 12
 Google Docs – 95
 Scan to Print – 12
 USB – 1,701
 Email – 5,237

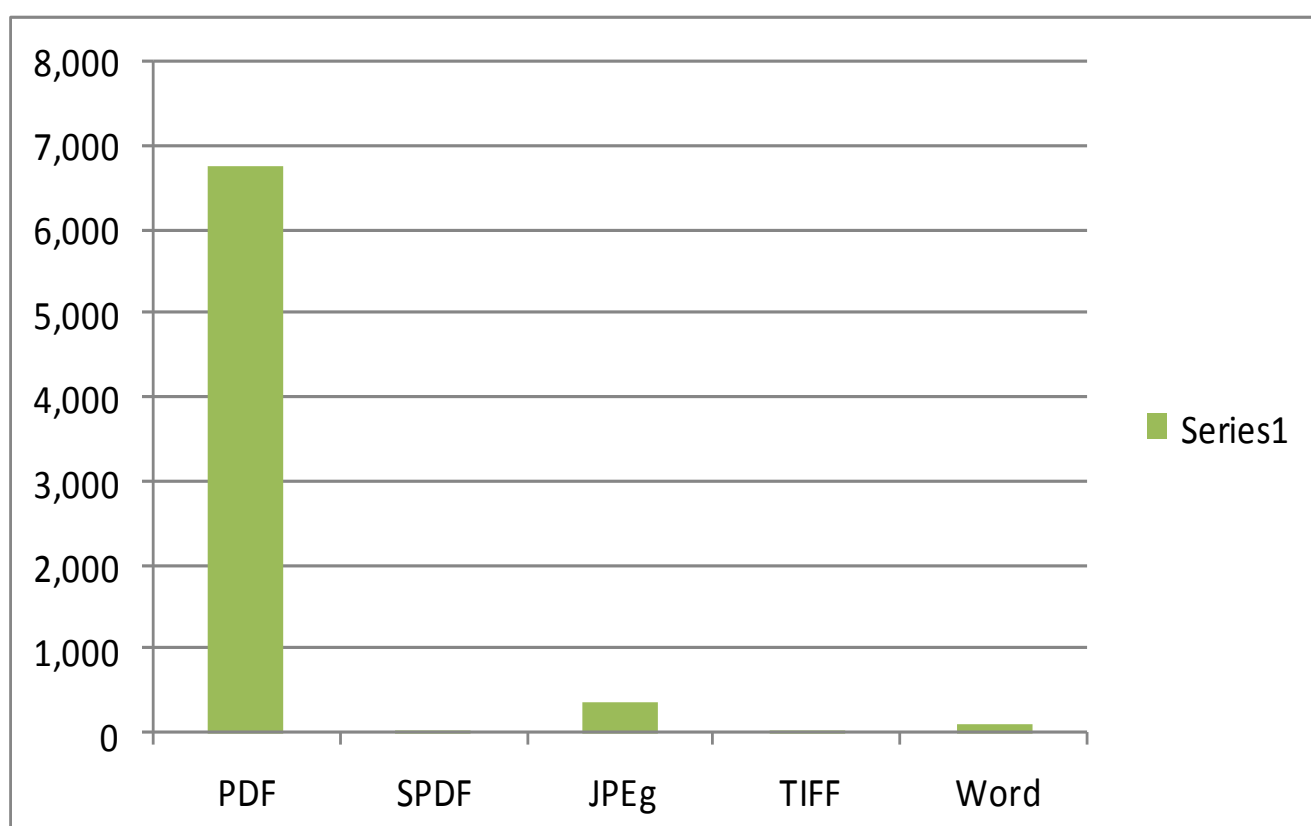
DOCUMENT TYPES CREATED:

TIFF – 14
 SPDF – 20
 Word – 112
 JPEG – 346
 PDF – 6,764

SIMPLE SCAN STATION: TIMES USED- 2014 & 2015



2015 SIMPLE SCAN DOCUMENT TYPES



SIMPLE SCAN STATION: TOTAL NUMBER OF PAGES SCANNED- 2014 & 2015

